


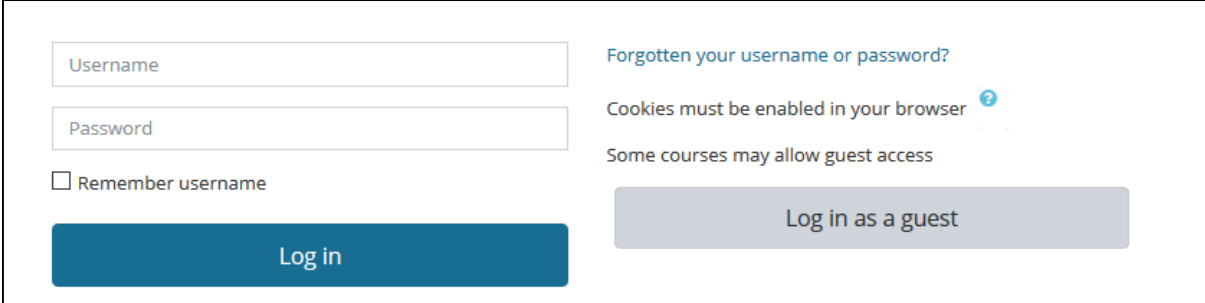
Moodle Guide for Students@SINU

How to Access MOODLE

The website to access MOODLE is <http://elearn.sinu.edu.sb>

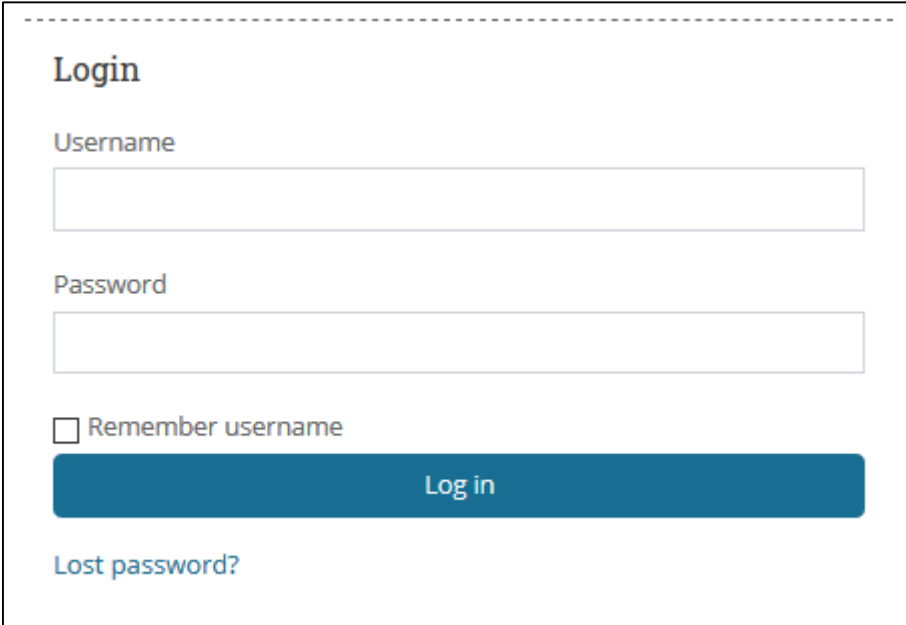
- I. On your browser type the Moodle Website or URL <http://elearn.sinu.edu.sb>, if correctly typed in then this will take you to SINU's Moodle Homepage.
- II. There are 2 ways to login into Moodle.

1. On the top right hand corner of the homepage you can locate a red button  saying 'log in'. Click on this button and will take you to the login page, as in the picture below



A screenshot of the Moodle login page. It features a form with two input fields: 'Username' and 'Password'. Below the 'Password' field is a checkbox labeled 'Remember username'. To the right of the form, there are three links: 'Forgotten your username or password?', 'Cookies must be enabled in your browser' (with a question mark icon), and 'Some courses may allow guest access'. At the bottom of the form is a large blue 'Log in' button. To the right of the form is a grey button labeled 'Log in as a guest'.

2. If you scroll further down the homepage you will locate the login block, as below:



A screenshot of the Moodle login block. It has a dashed border and a title 'Login' in blue. Below the title are two input fields: 'Username' and 'Password'. Below the 'Password' field is a checkbox labeled 'Remember username'. At the bottom of the block is a large blue 'Log in' button. Below the button is a link labeled 'Lost password?' in blue.

Then to login take note of the following:

Username: student ID; eg 700000000

Password: can get from Moodle helpdesk/ or email moodlehelp@sinu.edu.sb for assistance.

Note: You can then change your password once you have logged into Moodle.

Successfully logging in, you will view your Dashboard which shows the units you are registered in for that semester. Under the **Course Overview** Section (as per below). Click on the **Courses** Tab to view units you are taking.

Top right hand corner of your Moodle account, your full name will appear

Units you are registered for will appear here.

To access learning materials like lecture notes or assignments, click on unit link.

For instance, if I want to access my lecture notes for my Basic Computing unit, then I would click on **“IT001: Basic Computing”**, which all activities or learning materials can be seen.

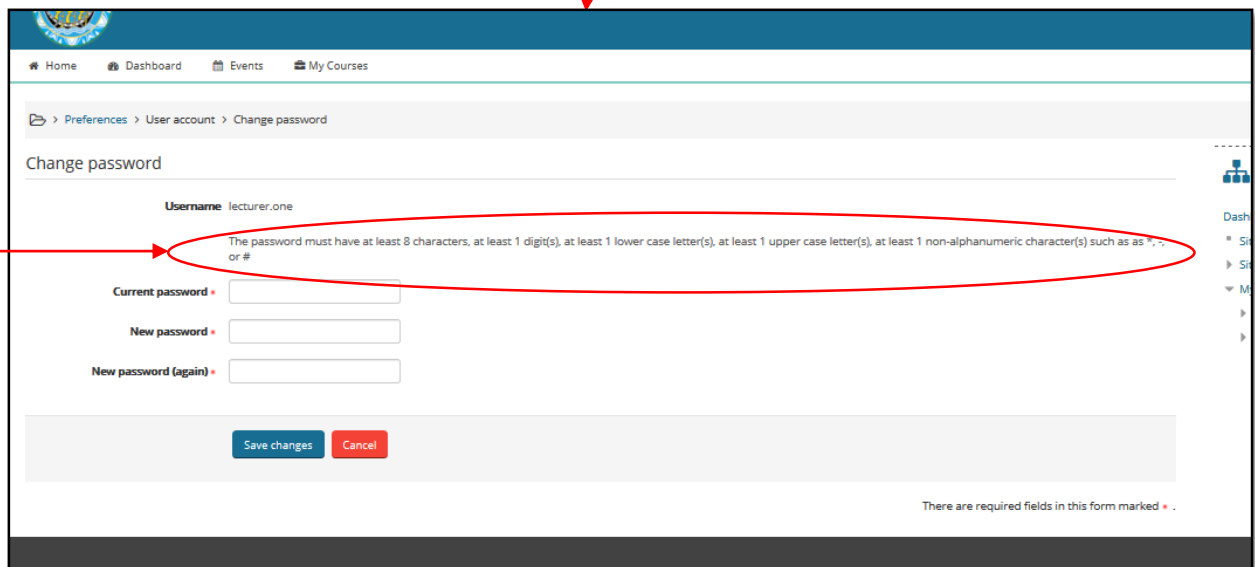
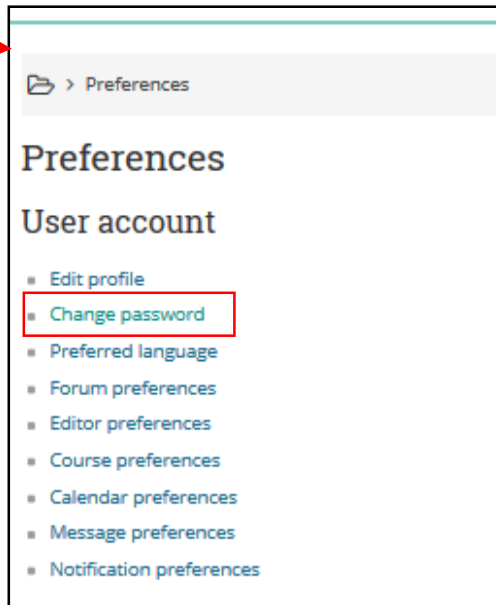
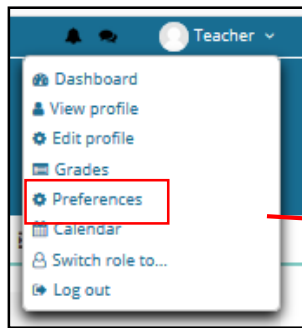
To Log out, hover over to where your name is (top right hand corner) and click, allowing drop down menu to appear. Select and click **log out**

Log out

To change your password:

1. From the top right corner (where your name is), a drop down menu will menu, select and click on **Preferences**

2. Under **User account**, click on **Change password** link.

A screenshot of the 'Change password' form. The form is titled 'Change password' and shows the username 'lecturer.one'. Below the username, there is a note: 'The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as !, ., - or #'. This note is circled in red. Below the note are three input fields: 'Current password', 'New password', and 'New password (again)'. At the bottom of the form are two buttons: 'Save changes' and 'Cancel'. A red arrow points from the circled note to the text below.

Current password – is the password you are currently using.

NB: take note of this when creating a new password.

Once done click “**save changes**” and then confirm.