

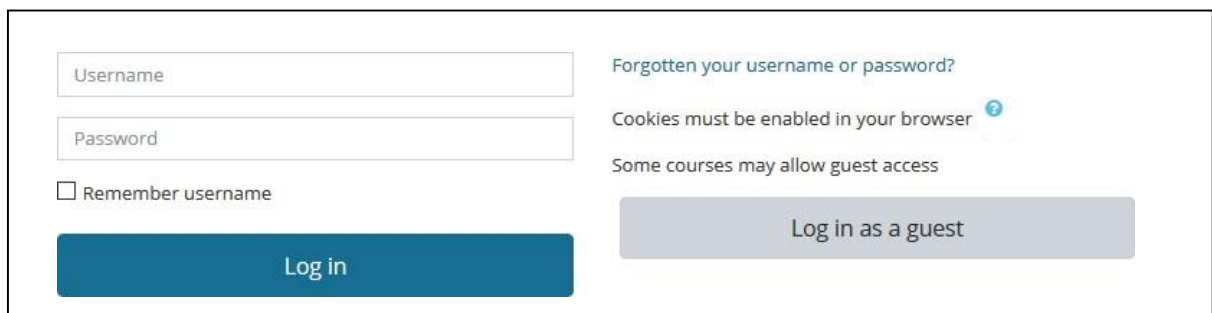
Moodle Guide for Students@SINU

How to Access MOODLE

The website to access MOODLE is <http://elearn.sinu.edu.sb>

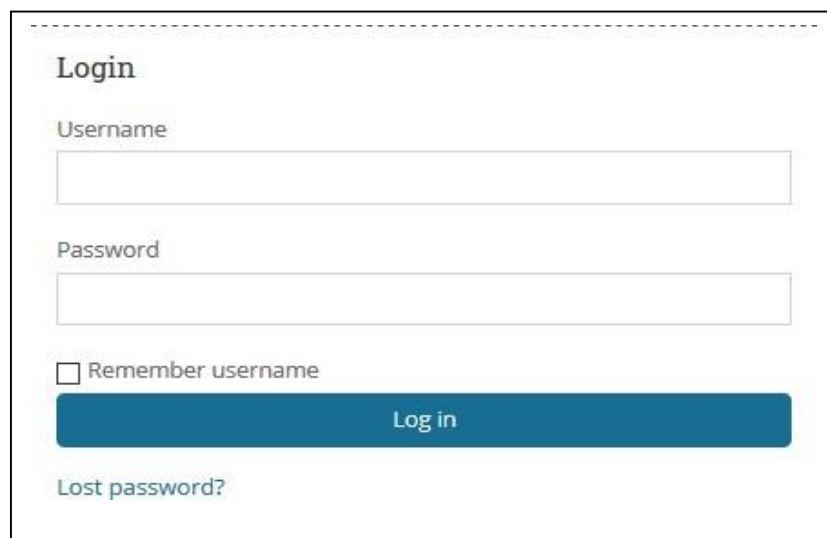
- I. On your browser type the Moodle Website or URL <http://elearn.sinu.edu.sb>, if correctly typed in then this will take you to SINU's Moodle Homepage.
- II. There are 2 ways to login into Moodle.

1. On the top right hand corner of the homepage you can locate a red button saying 'log in'. Click on this button and it will take you to the login page, as in the picture below



A screenshot of the Moodle login page. It features a white background with a blue 'Log in' button at the bottom left. Above the button are two input fields for 'Username' and 'Password'. To the right of the input fields are links for 'Forgotten your username or password?' and 'Cookies must be enabled in your browser'. Below the input fields is a checkbox labeled 'Remember username'. To the right of the checkbox is a link for 'Some courses may allow guest access' and a grey 'Log in as a guest' button.

2. If you scroll further down the homepage you will locate the login block, as shown below:



A screenshot of the Moodle login block. It has a white background with a blue 'Log in' button at the bottom. Above the button are two input fields for 'Username' and 'Password'. To the left of the input fields is a checkbox labeled 'Remember username'. Below the input fields is a link for 'Lost password?'.

Then to login, take note of the following: **Username:**
student ID (e.g. 700000000)

Password: Given by Moodlehelpdesk. You can email moodle.helpdesk@sinu.edu.sb to get your password.

Note: You can then change your password once you have logged into Moodle.

After successfully logging in, you will view your Dashboard which shows the units you are registered in for that semester. Under the **Course Overview** Section (as per below). Click on the **Courses** Tab to view units you are taking.

Top right hand corner of your Moodle account, your full name will appear

Units you are registered for will appear here.

To access learning materials like lecture notes or assignments, click on unit link.

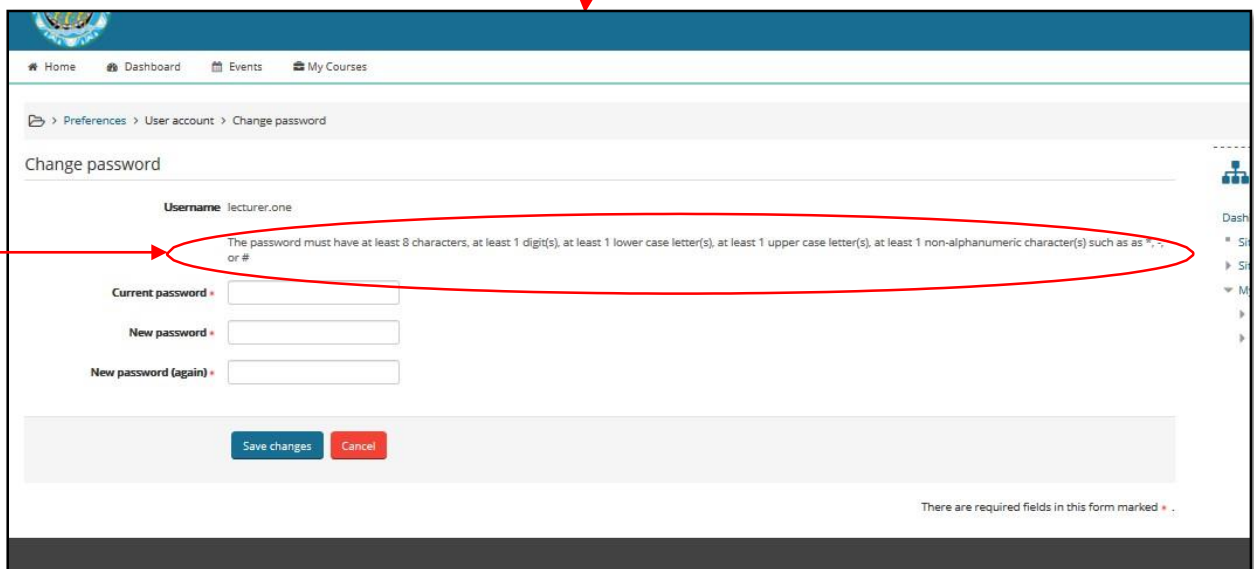
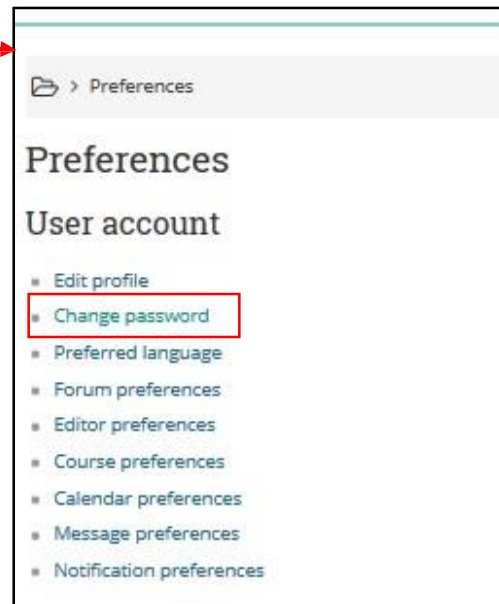
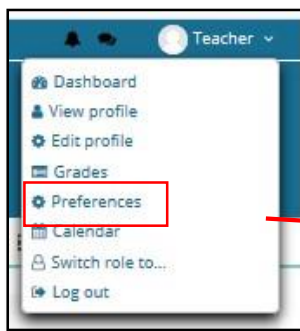
For instance, if I want to access my lecture notes for my Basic Computing unit, then I would click on **“IT001: Basic Computing”**, where all activities or learning materials can be seen.

Select and click logout

To Log out, hover over to where your name is (top right hand corner) and click, allowing drop down menu to appear.

To change your password:

1. From the top right corner (where your name is), a drop down menu will appear, select and click on **Preferences**
2. Under **User account**, click on **Change password** link.

A screenshot of the 'Change password' form. The form is titled 'Change password' and shows the username 'lecturer.one'. Below the username, there is a note: 'The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as *,., or #'. This note is circled in red. Below the note are three input fields: 'Current password', 'New password', and 'New password (again)'. At the bottom of the form are two buttons: 'Save changes' and 'Cancel'. A red arrow points from the circled note to the 'Current password' field.

Current password _ is the password you are currently using.

NB: take note of this when creating a new password.

Once done click "**save changes**" and then confirm.

To Download Notes:

The screenshot shows a Moodle announcement titled "Announcements" with the text "WELCOME TO STUDENT MOODLE TRAINING!". Below the announcement is a date range "23 May - 29 May" and a section titled "Downloading Notes!". Under this section, there is a list of files: "Lecture 1", "Lecture 2", and "Lectures 3 - 5". The "Lecture 1" file is circled in red. Below the file list, it says "This is a folder containing multiple files (notes)". At the bottom, there is another date range "30 May - 5 June".

Just click on the file (e.g. Lecture 1 note) and it will download

To Upload Assignments:

Click the dropbox and click 'Add submission'

Assignment 2

Please download the unit descriptors provided.



Assignment Descriptor.doc

27 May 2022, 9:37 AM

Submission status

Submission status	No attempt
Grading status	Not graded
Due date	Friday, 3 June 2022, 12:00 AM
Time remaining	6 days 13 hours
Last modified	-

Submission comments

▶ Comments (0)

Add submission

You have not made a submission yet.

You can **drag and drop** your assignment document or [click here to browse & locate the file](#)
Assignment 2

Please download the unit descriptors provided.
Assignment Descriptor.doc 27 May 2022, 9:37 AM

File submissions Maximum size for new files: 512MB, maximum attachments: 20

You can drag and drop files here to add them.

Save changes Cancel

After adding your assignment click **'Save changes'**
Assignment 2

Please download the unit descriptors provided.
Assignment Descriptor.doc 27 May 2022, 9:37 AM

File submissions Maximum size for new files: 512MB, maximum attachments: 20

My assignment.docx

Save changes Cancel

After saving changes it will show your status as **'Submitted for grading'**

Assignment 2

Please download the unit descriptors provided.
Assignment Descriptor.doc 27 May 2022, 9:37 AM

Submission status

Submission status	Submitted for grading
Grading status	Not graded
Due date	Friday, 3 June 2022, 12:00 AM
Time remaining	6 days 12 hours
Last modified	Friday, 27 May 2022, 11:51 AM

File submissions

My assignment submission.docx 27 May 2022, 11:51 AM

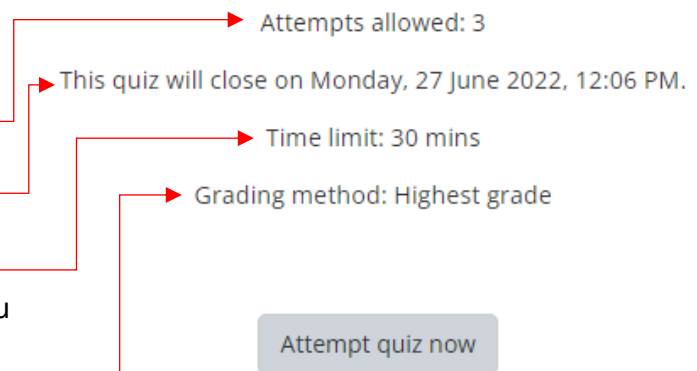
Submission comments

Comments (0)

Doing Online Quiz, Test or Exam:

Click the quiz and this page should be displayed showing:

- **Attempts allowed:** how many times you can redo the quiz.
- **Closing date** – no attempts allowed after that date.
- **Time limit:** how long you are allowed on each attempt. Counts down as soon as you start the quiz.
- **Grading method:** Highest grade in this example means the highest mark out of the 3 attempts you make.



Click **'Attempt quiz now'** when you are ready to begin your quiz.

A typical quiz in progress looks like this:

Number of questions

Time limit count down

Question 1
Not yet answered
Marked out of 1.00
Flag question

What is the capital of Solomon Islands?

Select one:

- A. Auki
- B. Honiara
- C. Buala
- D. Tulagi

Quiz navigation

1 2 3

Finish attempt ...

Time left 0:29:30

Next page

Important note:

- Some quizzes might only allow 1 attempt so there won't be any redoing
- If you don't see 'Time limit' then that quiz does not have a time restriction

Click **'Submit all and finish'** when you have completed your quiz

Quiz 1
Summary of attempt

Question	Status
1	Answer saved
2	Answer saved
3	Answer saved

Return to attempt

Time left 0:27:41

This attempt must be submitted by Friday, 27 May 2022, 2:45 PM.

Submit all and finish

Quiz navigation

1 2 3

Finish attempt ...